

Our Reference: EM*/SB*

22nd May 2020

Dear Families,

Thank you for your continued understanding and patience whilst we endeavoured to make contact with various companies about our planned school trips.

Following the latest government announcements and communications with the travel companies, it has become apparent that any trips planned for this academic year are extremely unlikely to go ahead as planned or be postponed to a date in the near future. We have consequently taken the decision to refund all families in full for any residential trips and trips abroad booked for this academic year.

If you have paid for Enrichment Week and would like to request a refund please e-mail finance@raynespark.merton.sch.uk by Friday 29th May 2020. If we have not heard from you by that date, we will transfer payments from Years 7, 8 & 9 to the next academic year and donate Year 10 payments to the School Fund.

We understand that the students will be disappointed to hear this news and our Finance team have been working hard to postpone the trips to an alternative date but unfortunately this has not always been possible. Refunds will be processed during the first week of June and those families who paid online will receive an e-mail from WorldPay confirming the transaction. If payments were made by cash or cheque, the money will be refunded by cheque.

Thank you once again for your understanding,

Yours faithfully,

E. Marino

Ms E Marino
Director of Finance