

11<sup>th</sup> March 2021

Dear Families,

**Re: Year 7 Parent/Carer Evening – Thursday 25<sup>th</sup> March 2021 4.00pm – 7.00pm**

Further to Mr Hogarth's message to you on 7<sup>th</sup> January, I would like to remind you of the Year 7 Parent/Carer Evening on Thursday 25<sup>th</sup> March 4.00pm to 7.00pm.

We are very disappointed that as a result of the current lockdown and the high COVID infection rates that we are unable to conduct these meetings in person as we have done previously.

However, rather than cancel these events we will be using our online platform School Cloud and their Parents Evening System which has been used successfully with families across a range of year groups.

We expect your child to attend the evening with you. I would like to remind you that attendance to this evening is particularly important as this will be your first opportunity to meet with your child's subject teachers.

Please take some time to look over your child's school report with them and discuss any questions or issues you would like to bring up on the evening with your child's teachers, or myself. Your child's school report will be sent to you shortly before the evening.

The online booking system for Year 7 appointments is available and depending on availability you will be able to book a 5-minute appointment with each of your child's teachers. Please book these appointments using the Parents Evening System: <https://raynespark2.parentseveningsystem.co.uk> I have attached a copy of details explaining how to book and login for your appointment as well as the remote Parent/Carer Evening guidelines. If you have any problems using the system please do not hesitate to contact us on [help@raynespark.merton.sch.uk](mailto:help@raynespark.merton.sch.uk).

The deadline for booking appointments is: **Wednesday 24<sup>th</sup> March at midday**

We look forward to seeing you on Thursday 25<sup>th</sup> March and hope that we can continue to work together to ensure that your child achieves their full potential.

Yours faithfully,

R Liyanage

**Mr R Liyanage**  
**Assistant Headteacher**  
**Year 7 Lead**