

## RAYNES KEY STAGE 3 CAREERS PROGRAMME

YEAR	ACTIVITY	TIMING	LEARNING OUTCOMES
7	Learning for Life lessons: Self- Awareness and Investigating Working Life Employer talk during	Autumn term Spring term	<ul> <li>Describe yourself, your strengths, preferences and achievements</li> <li>Identify different kinds of work and why people's satisfaction with their working lives can change</li> <li>Explain how you have benefited as a learner from Careers, Employability and Enterprise activities and experiences</li> <li>Describe different ways of looking at people's careers and how</li> </ul>
	National Careers Week	Spring term	<ul> <li>Describe different ways of looking at people's careers and now they develop</li> <li>Explain how you have benefited as a learner from Careers, Employability and Enterprise activities and experiences</li> </ul>
8	Learning for Life lessons: Learning about Careers and Finding Careers Information	Autumn term	<ul> <li>Describe the organisation and structure of different types of business</li> <li>Be aware of what Labour Market Information (LMI) is and how it can be useful to you</li> </ul>
	Character Programme: Routes to Work	Spring term	<ul> <li>Describe the main difference between an Apprenticeship and University</li> </ul>
	National Careers Week Assembly: Stereotyping	Spring term	<ul> <li>Describe different ways of looking at people's careers and how they develop</li> </ul>
9	Learning for Life lessons: Stereotyping; Making Informed Choices and Getting Careers Information and Advice	Spring term	<ul> <li>Identify how to stand up to stereotyping and discrimination that is damaging to you and those around you</li> <li>Know how to look systematically at the choices and opportunities open to you when you reach a decision point</li> <li>Identify and make the most of your personal networks of support, including how to access a wide range of careers information, advice and guidance and distinguish between objectivity and bias</li> </ul>
	KS4 Options Assembly	Spring term	<ul> <li>Know how to look systematically at the choices and opportunities open to you when you reach a decision point</li> </ul>
	KS4 Options Evening	Spring term	<ul> <li>Know how to look systematically at the choices and opportunities open to you when you reach a decision point</li> <li>Show that you can be positive, flexible and well-prepared at transition points in your life</li> </ul>
	STEM Employer Talk	Spring term	<ul> <li>Describe different ways of looking at people's careers and how they develop</li> <li>Explain how you have benefited as a learner from Careers, Employability and Enterprise activities and experiences</li> </ul>
	Character Programme: Competitive Advantage	Summer term	<ul> <li>Describe how to make yourself stand out to a University or employer</li> </ul>



## RAYNES KEY STAGE 4 CAREERS PROGRAMME

YEAR	ACTIVITY	TIMING	LEARNING OUTCOMES
10	Character	Throughout the	Explain key ideas about career and career development
10	programme –	year	<ul> <li>Explain how work is changing and how this may impact on</li> </ul>
	Career	year	people's satisfaction with their working lives
	Development, The		<ul> <li>Be able to find relevant Labour Market Information (LMI) and</li> </ul>
	Labour Market, How		know how to use it in your career planning
	to Build a Portfolio,		<ul> <li>Be able to organise the evidence of your experience and skills</li> </ul>
	Choices at 16,		to best effect
	Benefits of		<ul> <li>Describe the differences between each progression route, and</li> </ul>
	University		give examples of pros and cons
	Career Guidance	Throughout the	<ul> <li>Be able to research your Education, Training, Apprenticeship,</li> </ul>
	Interviews	year	Employment and Volunteering options including information
		year	about the best progression pathways through to specific goals
			<ul> <li>Know how to make plans and decisions carefully including how</li> </ul>
			to solve problems and deal appropriately with influences on
			you
	Enterprise Day	Spring term	<ul> <li>Review and reflect upon how you have benefitted as a learner</li> </ul>
		op8 to	from Careers, Employability and Enterprise activities and
			experiences
			<ul> <li>Explain different types of businesses, how they operate and</li> </ul>
			how they measure success
			<ul> <li>Show that you can be enterprising in the way you learn, work</li> </ul>
			and manage your career
	Careers Day	Summer term	<ul> <li>Be able to find relevant Labour Market Information (LMI) and</li> </ul>
	,		know how to use it in your career planning
			<ul> <li>Be aware of your responsibilities and rights as a student,</li> </ul>
			trainee or employee for following safe working practices
			<ul> <li>Show how you are continuing to develop the qualities and skills</li> </ul>
			you will need to improve your employability
			<ul> <li>Show that you can manage your own money, understand</li> </ul>
			personal financial documents and know how to access financial
			support for further study and training
			<ul> <li>Know your rights and responsibilities in a selection process and</li> </ul>
			strategies to use to improve your chances of being chosen
	Industry Insight Day	Summer term	<ul> <li>Explain key ideas about career and career development</li> </ul>
			<ul> <li>Review and reflect upon how you have benefitted as a learner</li> </ul>
			from Careers, Employability and Enterprise activities and
			experiences
	Aspirations Fair	Summer term	<ul> <li>Be able to research your options for further study and</li> </ul>
			employment including information about the best progression
			pathways through to specific goals
			<ul> <li>Review and reflect upon how you have benefitted as a learner</li> </ul>
			from Careers, Employability and Enterprise activities and
			experiences
			<ul> <li>Explain key ideas about career and career development</li> </ul>
	University Visit	Summer term	Be able to research your options for further study and
			employment including information about the best progression
			pathways through to specific goals
11	Career Guidance	Throughout the	Be able to research your options for further study and
	Interviews (for	year	employment including information about the best progression
	identified students)		pathways through to specific goals
	College Visits (for	Autumn term	Be able to research your options for further study and
	identified students)		employment including information about the best progression
			pathways through to specific goals
	Character	Spring term	<ul> <li>Identify the different Apprenticeship levels</li> </ul>
	programme –		<ul> <li>Be familiar with the wide range of subjects available at degree</li> </ul>
	Apprenticeships,		level
	Universities		Understand the different types of University
	National Careers	Spring term	<ul> <li>Explain key ideas about career and career development</li> </ul>
	Week: Employer talk		<ul> <li>Review and reflect upon how you have benefitted as a learner</li> </ul>
			from Careers, Employability and Enterprise activities and
			experiences



## KEY STAGE 5 CAREERS PROGRAMME

YEAR	ACTIVITY	TIMING	LEARNING OUTCOMES
12	Career guidance interviews	Throughout the year	<ul> <li>Be able to research and evaluate progression pathways and return on investment for the Higher and Further Education, Training, Apprenticeship, Employment and Volunteering options open to you</li> <li>Develop and make the most of your personal networks of support and show that you are a proactive and discerning user of impartial face-to-face and digital careers information, advice and guidance services</li> </ul>
	Future Pathways Lessons: Careers Research; Understanding the Labour Market; Mock Assessment Centre; Writing a Personal Statement	Throughout the year	<ul> <li>Assess how you are changing and be able to match your skills, interests and values to requirements and opportunities in learning and work</li> <li>Reflect on changing career processes and structures and their possible effects on your experience and management of your own career development</li> <li>Discuss the personal, social, economic and environmental impacts of different kinds of work and working life in the context of your own thinking about career satisfaction</li> <li>Reflect on the positive elements in your career story to show the responsibility you are taking for managing your own wellbeing, progress and achievements</li> </ul>
	Employer Talks What Career/University? Exhibition	Throughout the year Autumn term	<ul> <li>Show that you are proactive in taking part in and learning from Careers, Employability and Enterprise activities and experiences</li> <li>Show that you are proactive in taking part in and learning from Careers, Employability and Enterprise activities and experiences</li> <li>Be able to research and evaluate progression pathways and return on investment for the Higher and Further Education, Training, Apprenticeship, Employment and Volunteering options open to you</li> </ul>
	Assemblies: University; Apprenticeships; Gap Years	Spring term	<ul> <li>Be able to research your Education, Training, Apprenticeship, Employment and Volunteering options including information about the best progression pathways through to specific goals</li> </ul>
	Aspirations Fair	Summer term	<ul> <li>Show that you are proactive in taking part in and learning from Careers, Employability and Enterprise activities and experiences</li> <li>Be able to research and evaluate progression pathways and return on investment for the Higher and Further Education, Training, Apprenticeship, Employment and Volunteering options open to you</li> </ul>
	Work Experience Week	Summer term	<ul> <li>Develop and apply enterprise qualities and skills in your approach to learning, work and career planning</li> <li>Explain how you are developing your employability qualities and skills to satisfy your own expectations and the future expectations of your employers and coworkers</li> </ul>
	University/Industry Visit	Summer term	<ul> <li>Be able to research and evaluate progression pathways and return on investment for the Higher and Further Education, Training, Apprenticeship, Employment and Volunteering options open to you</li> </ul>
	Career Guidance Interviews (for identified students)	Throughout the year	<ul> <li>Be able to research your Education, Training, Apprenticeship, Employment and Volunteering options including information about the best progression pathways through to specific goals.</li> <li>Develop and make the most of your personal networks of support and show that you are a proactive and discerning user of impartial face-to-face and digital careers information, advice and guidance services.</li> </ul>
	Future Pathways lessons: Making Decisions; Recruitment Processes; Personal Finance	Throughout the year	<ul> <li>Know how to prepare for, perform well and learn from participating in selection processes</li> <li>Show how you are developing your personal financial capability to make better decisions about everyday living, further study, training and work</li> </ul>
	Employer Talks	Throughout the year	<ul> <li>Show that you are proactive in taking part in and learning from Careers, Employability and Enterprise activities and experiences</li> </ul>
	Writing Personal Statements	Autumn term	<ul> <li>Reflect on the positive elements in your career story to show the responsibility you are taking for managing your own wellbeing, progress and achievements</li> </ul>