

Behaviour Policy: coronavirus addendum

Aims

This addendum sets out changes and exceptions to our normal Behaviour Policy. Students, parents and staff should continue to follow our normal Behaviour Policy with respect to anything not covered in this addendum which will apply until further notice.

We may need to amend or add to this addendum as circumstances or official guidance changes; we will communicate any changes to staff, parents and students.

Expectations for students in school

New rules (September 2020)

When students are in school, we expect them to follow all of the rules set out below to keep themselves and the rest of the school community safe.

Staff will be familiar with these rules and make sure they are followed consistently. There is a comprehensive Reopening Plan (September 2020) and this has been subsequently updated (October 2020 and January 2021), taking the latest government guidance into account [restricting attendance during the national lockdown](#) . There are further details on the following:

- Telling an adult if they are experiencing symptoms of coronavirus
- Altered routines for arriving/leaving school (staggered start/end times/designated entrances/exits)
- Enhanced hand hygiene, such as regular handwashing and hand sanitising
- Remaining in year group bubbles in assigned zoned areas
- Following break time arrangements in allocated areas for bubbles
- Moving around the school (e.g. one-way systems, out of bounds areas, queuing)
- Sneezing, coughing, tissues and disposal ('catch it, bin it, kill it') and avoiding touching the mouth, nose and eyes with hands, and not to cough or spit at or towards any other person
- There is no sharing or lending of equipment until further notice (e.g stationary)
- Use of designated toilets

Changed rules (January 2021)

Until further notice, we will alter the following school rules:

- **Expectations for attendance:** the [latest government guidance](#) says that from 5th January 2021 until half term, only the children of critical workers and vulnerable students ('key groups') should attend school, with remote learning offered to all others
- **Expectations for uniform:** students who are attending school in person must wear full school uniform and follow normal school rules on uniform as set out in our Behaviour Policy. If students cannot wear their full uniform, parents should contact Ms Finan, Assistant Headteacher

Expectations for students at home

Remote learning rules

When students are not in school, we expect them to follow all of the rules set out below.

- Be contactable during the school day
- Complete work to the deadline set by teachers
- Alert teachers if they're not able to complete work and seek help from the appropriate member of staff
- Use proper online conduct, such as using appropriate language in messages

Live lessons

During live lessons, students are expected to behave appropriately by:

- Being on time
- Having books and stationery ready before class begins
- Our expectation is that all students should complete their work on their 'class notebook' in TEAMS. If they choose to work on paper this will need to be uploaded into their 'class notebook'
- Muting their microphone when asked
- All student cameras should be turned off
- Raising their hand to ask questions, or using the relevant online class participation feature
- Turning on gallery view when asked
- Refraining from eating or drinking during the live lesson
- Following the dress code and uniform policy
- Not disrupting the lesson for others (for example, by messaging about something other than school work or using inappropriate)
- If students fail to adhere to rules around remote learning, including if they don't engage with the remote learning set for them, families will be contacted by a member of the Pastoral Team or Head of Department to discuss the concerns and possible support strategies. If a student misbehaves during a remote lesson or tutor time they may be removed from remote learning for a period of time.